

Self Employment

Tax Year 2012

Please fill in all fields that apply to you.

Taxpayer: <input style="width: 90%;" type="text"/>	Spouse: <input style="width: 90%;" type="text"/>
Type of Business: <input style="width: 90%;" type="text"/> <small>(please be specific, e.g., if consultant, in what field?)</small>	Type of Business: <input style="width: 90%;" type="text"/>
Business Address: <input style="width: 90%;" type="text"/> <small>(if different from home)</small>	Business Address: <input style="width: 90%;" type="text"/>
Business Name: <input style="width: 90%;" type="text"/> <small>(if not your own name)</small>	Business Name: <input style="width: 90%;" type="text"/> <small>(if not your own name)</small>
EIN Number: <input style="width: 90%;" type="text"/> <small>(if applicable)</small>	EIN Number: <input style="width: 90%;" type="text"/> <small>(if applicable)</small>

- Business was started or acquired in 2012. Business was started or acquired in 2012.

Self-Employment Income

TAXPAYER

Total of Forms 1099-MISC	\$	<input style="width: 60px;" type="text"/>
Total of Forms 1099-K	\$	<input style="width: 60px;" type="text"/>
Cash/Not Reported	\$	<input style="width: 60px;" type="text"/>
Total	\$	<input style="width: 60px; text-align: right; value: 0;" type="text"/>

SPOUSE

Total of Forms 1099-MISC	\$	<input style="width: 60px;" type="text"/>
Total of Forms 1099-K	\$	<input style="width: 60px;" type="text"/>
Cash/Not Reported	\$	<input style="width: 60px;" type="text"/>
Total	\$	<input style="width: 60px; text-align: right; value: 0;" type="text"/>

If you have foreign income:

T/S	Currency	Exchange	Gross Income	US \$	Income Tax Paid	US \$
	GBP, EUR, etc	Rate	(foreign currency)		(foreign currency)	
<input style="width: 40px;" type="text"/>	<input style="width: 60px;" type="text"/>	<input style="width: 60px;" type="text"/>	<input style="width: 60px;" type="text"/>	\$ <input style="width: 60px; text-align: center; value: #DIV/0!" type="text"/>	<input style="width: 60px;" type="text"/>	\$ <input style="width: 60px; text-align: center; value: #DIV/0!" type="text"/>
<input style="width: 40px;" type="text"/>	<input style="width: 60px;" type="text"/>	<input style="width: 60px;" type="text"/>	<input style="width: 60px;" type="text"/>	\$ <input style="width: 60px; text-align: center; value: #DIV/0!" type="text"/>	<input style="width: 60px;" type="text"/>	\$ <input style="width: 60px; text-align: center; value: #DIV/0!" type="text"/>

Self Employment Expenses

TAXPAYER

	Amount
Advertising	\$ <input style="width: 60px;" type="text"/>
Commissions and Fees	\$ <input style="width: 60px;" type="text"/>
Contract Labor	\$ <input style="width: 60px;" type="text"/>
Self Employed Health Insurance	\$ <input style="width: 60px;" type="text"/>
Long-term Care Premiums	\$ <input style="width: 60px;" type="text"/>
Other Insurance	\$ <input style="width: 60px;" type="text"/>
Tax Preparation Fee Paid in 2012	\$ <input style="width: 60px;" type="text"/>
Other Legal/Professional Services	\$ <input style="width: 60px;" type="text"/>
Computer Equipment	\$ <input style="width: 60px;" type="text"/>
Mortgage Interest (not for home office)	\$ <input style="width: 60px;" type="text"/>
Other Interest	\$ <input style="width: 60px;" type="text"/>
Utilities (not for home office)	\$ <input style="width: 60px;" type="text"/>
Office Expense	\$ <input style="width: 60px;" type="text"/>
Supplies (other than office)	\$ <input style="width: 60px;" type="text"/>
Office Rent (other than home)	\$ <input style="width: 60px;" type="text"/>
Other Rent (equipment, etc.)	\$ <input style="width: 60px;" type="text"/>
Repairs and Maintenance	\$ <input style="width: 60px;" type="text"/>
Travel & Lodging	\$ <input style="width: 60px;" type="text"/>
Meals & Entertainment	\$ <input style="width: 60px;" type="text"/>
Research	\$ <input style="width: 60px;" type="text"/>
Telephone	\$ <input style="width: 60px;" type="text"/>

SPOUSE

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Research	\$ <input style="width: 60px;" type="text"/>
Telephone	\$ <input style="width: 60px;" type="text"/>

TAXPAYER**SPOUSE****Location 1:** Address

0
Dates used: From <input type="text"/> to <input type="text"/>
Total area of home (sq. ft.) <input type="text"/>
Area used exclusively for business (sq. ft.) <input type="text"/>
Rent \$ <input type="text"/> X <input type="text"/> months = \$ 0
Utilities \$ <input type="text"/> X <input type="text"/> months = \$ 0
Repairs and maintenance expense \$ <input type="text"/>
Home insurance (total for year) \$ <input type="text"/>

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0
Dates used: From <input type="text"/> to <input type="text"/>
Total area of home (sq. ft.) <input type="text"/>
Area used exclusively for business (sq. ft.) <input type="text"/>
Rent \$ <input type="text"/> X <input type="text"/> months = \$ 0
Utilities \$ <input type="text"/> X <input type="text"/> months = \$ 0
Repairs and maintenance expense \$ <input type="text"/>
Home insurance (total for year) \$ <input type="text"/>

Location 2: (If you moved during the year)

<input type="text"/>
Dates used: From <input type="text"/> to <input type="text"/>
Total area of home (sq. ft.) <input type="text"/>
Area used exclusively for business (sq. ft.) <input type="text"/>
Rent \$ <input type="text"/> X <input type="text"/> months = \$ 0
Utilities \$ <input type="text"/> X <input type="text"/> months = \$ 0
Repairs and maintenance expense \$ <input type="text"/>
Home insurance (total for year) \$ <input type="text"/>

Location 2: (If you moved during the year)

<input type="text"/>
Dates used: From <input type="text"/> to <input type="text"/>
Total area of home (sq. ft.) <input type="text"/>
Area used exclusively for business (sq. ft.) <input type="text"/>
Rent \$ <input type="text"/> X <input type="text"/> months = \$ 0
Utilities \$ <input type="text"/> X <input type="text"/> months = \$ 0
Repairs and maintenance expense \$ <input type="text"/>
Home insurance (total for year) \$ <input type="text"/>

Home Owners:

If you own your home and you wish to claim depreciation of the office portion, please complete the following (*unless you previously provided this to me*):

Adjusted Basis of Property:

\$ <input type="text"/>	Purchase Price of Property
\$ <input type="text"/>	Settlement Costs (abstract fees, legal fees, recording fees, surveys, transfer taxes, title insurance)
\$ <input type="text"/>	Capital Improvements made to property before it was made available for rent:
\$ <input type="text"/> 0	= TOTAL ADJUSTED BASIS

Value of land in price of property:

\$ <input type="text"/>	(Note: Land is not a depreciable asset)
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Vehicle Expenses

List only vehicle expenses that apply to self-employment (see Employee Expenses tab for W-2 related vehicle use)

Note: If you used more than one vehicle during the year, please I will need the expenses listed separately for each vehicle.

Vehicle 1:

Year, make and model

Dates used: From to

Total miles for year (personal & business)

Total business miles

Is another vehicle available for personal use: Yes No

Is your vehicle leased? Yes No

If owned, purchase price of vehicle \$

Date of purchase

Tolls (business) \$

Parking (business) \$

If you want me to calculate actual expenses, which may be more than standard mileage:

List total expenses incurred between the dates below:

(I will calculate the business percentage)

From 1/0/00 to 1/0/00

Gas & oil \$

Repairs/tires \$

Lease payments \$

Auto Insurance \$

Garage rent \$

Auto Club (AAA) \$

Vehicle 2:

Year, make and model

Dates used: From to

Total miles for year (personal & business)

Total business miles

Is another vehicle available for personal use: Yes No

Is your vehicle leased? Yes No

If owned, purchase price of vehicle \$

Date of purchase

Tolls (business) \$

Parking (business) \$

If you want me to calculate actual expenses, which may be more than standard mileage:

List total expenses incurred between the dates below:

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From 1/0/00 to 1/0/00

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Repairs/tires \$

Lease payments \$

Auto Insurance \$

Garage rent \$

Auto Club (AAA) \$